



FAST

Fingerprint Applicant Services of Texas

To schedule an appointment, visit www.identix.com/iis or call 1-888-467-2080

Authorized Agency Information (To be completed by Requesting Agency)

Agency ORI TX922080Z Agency Name Texas Department of Family and Protective Services – RCCL

Reason for fingerprinting: Prospective Foster/Adoptive Applicant or Adults in The Home.

Agency Assigned Applicant Number _____
(if required by Agency)

Original TCN _____
(if resubmission for rejected prints)

Applicant Information (To be completed by Applicant)

Applicant Last Name _____ First Name _____ Middle Name _____
(please print)

Sex Male Female Race _____ Ethnicity _____ Skin Tone _____
(W, B, A, I, O) (Hispanic or Non-Hispanic)

Date of Birth _____ Height _____ Weight _____ Hair Color _____ Eye Color _____
(feet and inches)

Place of Birth _____ Citizenship _____ Social Security No. _____
(state or country) (country)

DL / ID No. _____ State Issuing DL / ID No. _____

Home Address _____
Street Address City State Zip

Service Center Information (To be completed by Live Scan Operator)

Date Prints Taken _____ Amount Charged For Service _____

Paid by: Check Money Order Visa MasterCard Billing Acct _____
 At time of scheduling At time of appointment

TCN _____

I HAVE COMPARED THE GOVERNMENT-ISSUED IDENTIFICATION PRESENTED BY THE APPLICANT AND ATTEST THAT TO MY BEST DETERMINATION, I HAVE FINGERPRINTED THE SAME PERSON.

Name of LSO _____
(please print)

Signature of LSO _____

INSTRUCTIONS FOR USING THE IDENTIX FAST PASS FINGERPRINT SYSTEM

The goal of the FAST PASS fingerprints is to provide the applicant a fast, simple, convenient, and professional fingerprinting experience. The sooner the background check process is completed, the sooner your home can be verified.

Here's how to get started:

1. Complete the middle portion of the form. Then schedule an appointment by either going online to the Identix website at www.identix.com/iis, click on the "Schedule a Fingerprinting Appointment On-line" button on the left or by calling Identix at toll-free at 1-888-467-2080 (8am-5pm CST).
2. Have this form with you, it has information such as our agency's ORI number and the reason you're being fingerprinted.
3. When scheduling online, you must select the following:
 - First select, **Texas**,
 - Then the language that you would like to register in (either **English or Spanish**),
 - Then choose **All Others** for the type of agency under the application ID;
 - Then select **Option A – Electronic Submission** for the type of fingerprints needed.
 - Then select **yes, I have a Fast Fingerprint Pass**
 - Then enter the following **Agency ORI number, TX922080Z** (This is a very important step!!! If you do not enter the correct ORI number, DFPS will not receive the results of the fingerprint check and you will have to conduct another check and pay an additional \$48.95 fee).
 - Then select **yes** for the state and federal background check
 - Then enter **your zip code** and the **region of the state** that you would like to have your prints taken, **click next step**.
 - Then click on the available **date** on the calendar and the preferred **time**.
 - On the next page enter in all of your required information and **click send information**. After you have registered on-line you will receive a confirmation email of your scheduled appointment.
4. If you choose to schedule via phone, request an "**Electronic Fingerprint Submission**" and the operator will obtain the above information from you.
5. Arrive at the facility at your appointed time.
6. Bring the following with you to your fingerprinting appointment:
 - **This completed FAST PASS Form;**
 - **Your driver's license or other valid form of identification;** and
 - **The form of payment you selected when you made your appointment. \$48.95** (\$39.00 for the DPS/NCIC fingerprints and the \$9.95 for the processing fee). Identix will except personal checks, money orders or credit cards.
7. The technician will run your fingerprints, take your photograph and give you a signed receipt.
8. Your fingerprints will then be sent electronically to DPS, DPS will send the print to NCIC (FBI) electronically the same day.
9. You must submit the signed receipt to your child placing agency or independent foster home provider as proof of fingerprinting.
10. The results will be sent directly to Licensing from the Texas Department of Public Safety. Licensing will notify your child placing agency or independent foster home provider of the results.